

**OHIO WOMEN'S 700 BOWLING CLUB
CONSTITUTION AND BY-LAWS**

Incorporated December 11, 1986
Adopted July 11, 1987

**ARTICLE I
NAME**

The name of this organization shall be the Ohio Women's 700 Bowling Club.

**ARTICLE II
PURPOSE**

The purpose of this club is to perpetuate the names of those female Ohio USBC Women's Bowling Association members who have bowled a three (3) game scratch series of 700 or more in league or tournament play certified by the United States Bowling Congress (USBC).

**ARTICLE III
MEMBERSHIP ELIGIBILITY**

1. Membership shall be open to all female Ohio USBC Women's Bowling Association members in good standing with USBC who have bowled a three (3) game scratch series of 700 or more in league or tournament play certified by USBC. Application for membership may be made by any female Ohio USBC Women's Bowling Association member after the three (3) game scratch series of 700 or more has been bowled and approved by USBC.
2. Membership in the Les Dames de 700 Bowling Club shall not be a requirement for membership in the Ohio Women's 700 Bowling Club (Club).

**ARTICLE IV
SPECIAL MEMBERSHIPS**

1. LIFE MEMBER: A life membership nominee must have been President or Secretary of the Ohio Women's 700 Bowling Club, however in the fiscal year following the meeting of her election as life member, she may not hold the office of President or Secretary. Nominations for Life Membership, which are made by the Board of Directors, are submitted to the membership for approval by majority vote at the annual meeting. Life Members will be exempt from paying dues. They will have voice and vote at all meetings.
2. MEMBER EMERITA: A nominee for Member Emerita must be or must have been a member of the Ohio Women's 700 Bowling Club and must have rendered valuable

service to the Club. Nominations, which are made by the Board of Directors, are submitted to the membership for approval by majority vote at the annual meeting. Member Emeritae will be exempt from paying dues. They will have voice and vote at annual meetings and may attend board meetings and have voice, but not vote, unless they are currently serving on the Board of Directors. Candidates for Member Emerita are not limited to board members or past board members. The Board of Directors may consider any member of the Club who has given valuable service to the Club, even though the candidate has never held an elected position in the Club.

3. PERMANENT MEMBER: Any member may apply for a Permanent Membership in the Club provided she has been in good standing for fifteen or more years. The Board of Directors will have approval of all candidates. The fee will be \$30.00.
4. HONORARY MEMBER: To be bestowed upon a non-700 series bowler who has supported, promoted, and/or contributed to the perpetual success of the Club; to those possessing a commendable bowling service record. She shall be elected by the Board of Directors by a majority vote. An honorary member shall receive an honorary membership card.

ARTICLE V OFFICERS & DIRECTORS

1. BOARD OF DIRECTORS: The officers of the Club shall include a President, Vice President, Secretary/Treasurer, Sergeant-at-Arms and eleven (11) Directors. The Officers and Directors shall constitute the Board of Directors.
2. DUTIES:
 - A. PRESIDENT: The President is the chief executive of the Club and shall preside at all Club meetings as well as Board of Directors meetings. She shall appoint all committee members and be an ex-officio member of all but the nominating committee. She shall (1) furnish a written report of progress, accomplishments, and/or recommendations at each meeting; (2) verify the bank account at intervals of three (3) months; (3) co-sign any drawn checks from the Club's treasury; and; (4) perform such other duties as pertain to her office.
 - B. VICE-PRESIDENT: In the absence of the President, she shall perform the duties of that office and shall discharge such other duties as may be required.
 - C. SECRETARY/TREASURER: Shall (1) keep a membership record and issue membership cards; (2) keep a record of all the proceedings of the meetings; (3) have charge of and conduct the correspondence of the Club; (4) keep other records and perform such other duties as may be required of her by the President or Board of Directors; (5) receive and issue a receipt for all dues or other funds paid or donated to the Club; (6) pay by check all expenses that have been supported by itemized statements signed by the Secretary and the President and approved by the Board of Directors; (7) keep a correct accounting of all receipts and disbursements and at each meeting of the Club, give a written report of the account; (8) be an ex-officio member of all committees with the exception of the nominating committee.

All funds received are to be deposited in an FDIC Bank or Institution in the name of the Club. All withdrawals must carry two (2) of four (4) board members' signatures.

She shall also serve as Tournament Manager and have supervisory control of all the technical parts of the operation of the tournament, including drafting the schedule and prize list. In that capacity, she shall be subject to the control and direction of the Board of Directors.

D. SERGEANT-AT-ARMS: Shall perform such duties as may be required of her by the President and/or the Board of Directors. She is responsible for keeping and displaying the American Flag and Club Banner as required.

E. BOARD OF DIRECTORS: Shall have and exercise all the power granted to it by the By-Laws, except that it shall have no power to alter, adopt, rescind, or nullify any part or provision of the By-Laws, rules and regulations. All Officers and Board members are required to attend all meetings (including committee assignments) unless excused by the President. However, should the Officers and Board of Directors question or determine any habitual pattern regarding permission for not being present, the Secretary, on instruction from the Board, will notify such Officer or Director, in writing, that they will be replaced. Should an appeal be requested, in writing, (within thirty (30) days of the written notice), the Board of Directors will hear and decide the final outcome. Should a replacement be necessary due to suspension, conduct or absenteeism, the Secretary, upon instructions given by the President and Board of Directors, will notify the individual involved in writing. The President may then appoint a replacement with the approval of the Board for the unexpired term.

3. ELECTION: All Officers and Directors shall be elected by ballot at the Annual Meeting of the Club, except that a voice vote may be taken when the number of candidates does not exceed the number of positions to be filled. In odd-numbered years, the President, Sergeant-at-Arms, and Directors #2, #4, #6, #8 and #10 shall be elected. In even-numbered years, the Vice-President, the Secretary/Treasurer and Directors #1, #3, #5, #7, #9 and #11 shall be elected.

The elected Officers and Directors shall hold their respective offices for a term of two (2) years. Each term of office starts immediately following the election.

Any Officer or Director of the Club may accept nomination and run for election for another office on the Board without resigning her present office. If she is defeated, she automatically remains in her present office on the Board of Directors until her term expires.

A. OFFICERS: Officers shall be elected by a majority vote. When three or more candidates are nominated and a majority vote is not reached on the first ballot, the candidate having the lowest vote total shall be dropped from the list of candidates. Balloting shall continue and the same procedure followed until a candidate receives the required majority.

B. DIRECTORS: Directors shall be elected by plurality vote. The election shall be by ballot, except that a voice vote may be taken when the number of candidates does not exceed the number of positions to be filled.

C. ELIGIBILITY REQUIREMENTS: (1) To be eligible for nomination as an Officer or Director, a member shall have been a member of a USBC certified league during the current season and must not be bowling in any uncertified league. (2) To be eligible for nomination as an Officer, a member must have at least two (2) years experience on the Board of the Club.

D. VACANCIES: A vacancy occurring in an office shall be filled by the President with the approval of the Board of Directors. A vacated Officer's position is to be filled with a current Board member who meets the eligibility requirement of at least a two (2) year tenure. The appointee(s) shall hold that position for the remainder of the unexpired term.

E. SUSPENDED MEMBERS: When a member is suspended by USBC, she shall be ineligible to hold office or participate in any activities of the Club until reinstated by USBC. The Secretary, at the Board's discretion, shall notify the member in writing of the Club's stand. All members are responsible to notify the Officers and/or Board of Directors of any suspension that has occurred in their district.

ARTICLE VI MEMBERSHIP FEE

1. Initiation fee in the Club shall be \$5.00, and shall entitle new members to a pin and membership card. (Charter members are those who joined prior to August 1, 1984.)
2. Annual dues shall be \$2.00 and are payable on or before August 1st, each year.
3. A non-participating member shall be carried on our mailing list for a period of two (2) years and then placed in an inactive file.

ARTICLE VII MEETINGS

1. The Annual Meeting shall be held in conjunction with the annual tournament at a time and place set by the Board of Directors.
2. The Board of Directors shall meet two (2) times a year in addition to the annual meeting, and at any other time the President deems necessary.
3. Members present at any meeting will constitute a quorum, including a minimum of one officer and two directors.
4. Robert's Rules of Order, Newly Revised, shall govern the proceedings of all meetings of the Club when not inconsistent with these By-Laws.

**ARTICLE VIII
TOURNAMENT**

The Club shall conduct an Annual Tournament for its members, the result of which shall determine the Champion(s) of the Club.

**ARTILCE IX
MAIL VOTE**

The President shall be empowered to conduct and transact business of the Club by mail and request a mail vote from members of the Board of Directors when necessary. E-Mail may be utilized in place of US Postal Service mail for those who have access.

**ARTICLE X
AMENDMENTS**

The Constitution and By-Laws of the organization may be amended by a majority vote of its members present at the Annual Meeting.

Revisions: June 1988
June 1991
June 1993
June 1997
June 1998
June 2007
June 2008
June 2009
June 2010

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